# LibreOffice
## The Document Foundation

**The Municipality of Tirana Migration to LibreOffice**
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# Agenda

- The city of Tirana
- History behind the migration
- Challenges
- Migration strategy
- Identified issues
- Lessons learned
- Future challenges

# The city of Tirana

Over 800,000 citizens

Municipality: 13 directories and 24 Administrative units

Offices placed in different locations

# The city of Tirana

# History behind the migration

Reasons which influenced our decision to migrate:

- Building an IT infrastructure by following an open source software approach

- Issues we identified before the migration

- Willing to be independent from specific vendors

- Interoperability

- Reducing costs

# Challenges

**Some of the challenges we faced:**

- No previous experience with large migrations

- over 700 PC-s with reduced stuff: assistance, trainings, communication.

- Resistance to change – majority of the staff are basic users.

- Where to start: top-down approach.

# Migration strategy

1. Communication: monthly newsletter, email.

2. Strategy: Top – Down approach

Started with the most challenging department - Human Resources were handling large number of files: docx, xls etc.

Lessons learned made it easier with other departments.

# Identified issues

- Getting accustomed to the new interface.

- Constantly comparing with the MS Office features.

- Trouble opening documents from different versions of ms office. (eg. office 2010)

- Rebuilding graphics in LibreOffice Calc

- Receiving/Sending files outside the institution

# Actual situation

- The process has been finalized: 600 PC-s switched during a period of 9 months.

- 2 departments left – to be done in a later phase (software dependency).

- Next phase: training through materials, e-learning and different sessions organized by the IT-staff.

# Lessons learned

- Communications efficiency

- Improving online resources: translated guides, e-learning.

- Training strategy

# Future challenges

- Switching all the devices

- Communication with other institutions

- Constant trainings for the new staff

# Thank you for your attention!

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